

P&C Minutes

Tuesday 11th March

Meeting opened 6.35pm

Present: K. Mercieca, K. Lane, N. Black, J. Black, M. Shearer, C. Gallegos,
M. Douglas, J. Tonon, J. Padgett, J. Spellman

Apologies: Tanya Still, Noel Lambert, Denise Lambert, Karen Farely

Previous minutes

Moved: Kylee Lane **Seconded:** Cathy Gallegos.

AGM amendments

Vice President: Kylee Lane **Moved:** Joan Black **Seconded:** Cathy Gallegos

Appointment of an auditor for 2014: Jennifer Spellman **Moved:** Marie Shearer
Seconded: Cathy Gallegos

Cheque Signatories for 2014: Kristen Mercieca, Tanya Still, Joe Tonon, Shelley Mitchell.
Moved: Marie Shearer **Seconded:** Kylee Lane

Business Arising

- **Welcome Disco** – DJ: Adam Thiecke
Shared supper at 6pm followed by music.
Hawaiian theme: Leis to be made by Kylee Lane, any other decorations welcome.
P&C to sell: Drinks \$2, glow products \$2-\$4, ice blocks \$2
- **Masters BBQ**, Sunday 30th March
Purchase par boiled sausages from 21st Century meats at Rutherford.
Onion to be purchased by P&C and given to Kylee Lane and Joan Black to slice for BBQ.
Cans of drink have been purchased.
Kristen to check with Masters if we are able to sell cakes as well.
Bread to be purchased from Woolworths on the morning of the BBQ.
NSW Food Authority Food Business notification completed.
- **Uniform** – Jersey, socks, skorts.
Jersey – not enough interest at this stage. Still plenty of the current jumpers in stock to sell.
Socks – white for girls and navy for boys.
Skorts - parents to source their own if they wish for their child to wear them.
Second hand winter tunics to be sold.
Uniforms to be paid for up front when ordering, unless prior arrangements have been made with Mr Douglas.

Correspondence

In:

- NSW Government – New principal classification to come into effect in 2016, each school will still have its own P&C.
- Canteen brochures – given to Kylee Lane.
- P&C magazine – on P&C table in school office for public view.
- Fundraising brochures- Cadbury
 - Majestic Cinema movie tickets – purchase end Term 2 or 3.
 - Mother's day brochures
- Confirmation of Public Liability insurance for Disco.
- Buy a Bale Gold Coin Day– supporting farmers, details to be confirmed with Mr Douglas.
- Parent feedback note.

Out:

- Notification of event (Disco) to P&C Federation.
- Disco Invitations to families.

Reports

- Principal
- President
- Auditor – Jen Spellman
- Treasurer
- Uniform
- Sustainability, to be known as Kirkton P&C Market Stall

Agenda items

- **Gumball**
Joe has opened dialogue with organisers and explored possible avenues for P&C involvement. To be considered in Term 4 for 2015.
- **Can recycling**
Joe has obtained and cashed some aluminium cans from Gumball.
A can recycling bin is going to be placed at the school for families to place their cans in to them be recycled with money going to Kirkton P&C. Notification will go in the newsletter once this is up and ready.
- **Fundraising and events timeline for 2014**
Term 1 – Welcome Disco, Masters BBQ and Easter Raffle.
Term 2 – Mother's day stall and Pie drive.
Term 3 – Father's day stall, silent auction and chocolate drive.
Term 4 – Cinema under the stars and Christmas concert.

- **Easter raffle**
Raffle tickets to go home in books of 10 tickets with extra tickets available from the office.
Families to contribute prizes.
Dependant on the number of Easter eggs brought in there is to be several prizes made up to spread the winnings among the school families.
To be drawn on Easter Hat Parade Day. Date to be confirmed.
- **Mother's day stall**
Gifts to be purchased from Mother's Day Fundraising catalogues, use gifts left over from last year and families may also donate gifts if they wish.
Aim for a supply of 2-3 gifts per student.
Prices- \$2, \$3, \$5
- **Canteen**
Coordinator- Kylee Lane
Canteen to operate on Friday's beginning in Term 2.
Menu and canteen area to be seen to.

General business

- Sustainability group to become Kirkton P&C Market Stall. Next market day is Sunday 13th April. Seeking donations of produce, craft, plants... Please see Kylee Lane for more information. Volunteers are also needed to assist on market days.
- Working bee – Mr Douglas to create a list of jobs to be done. A date in Term 2 to be decided.
- Market Stall – Marie is making door stops using stuffed toys with a flat sitting surface filled with river pebbles. These can be sold at the market stall. Donations of medium-large size stuffed toys with a flat sitting surface are needed, in good clean condition.

Next meeting: Tuesday 8th April at 6.30pm

Meeting closed 8.51pm